

Wynyard Church of England Primary School Nursery Admissions Policy 2019

In September 2019, we will have 39 full-time equivalent places in Nursery. Please note a place in our Nursery does not guarantee a place for your child in Reception.

If there are more applications than places available, Nursery places will be allocated using the criteria set out below, in order:

- (a) Looked after children and previously looked after children. (A looked after child is a child who is (a) in the care of the local authority, or (b) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order).
- (b) Siblings of pupils attending the School. 'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half brother or sister, a step brother or sister, or other child living in the same household who, in any of these cases, will be living with them at the same address at the date of their entry to the School.
- (c) Children resident within the admission zone as shown on the admission zone map.
- (d) Children who have social or medical reasons for being admitted to the school which would, should the child not be admitted, cause him or her to be seriously disadvantaged or put their personal safety at risk. In all cases corroboration will be sought from independent sources such as a medical specialist who has had continued involvement over a period of time; a social worker; an attendance officer; or another professional. It should be noted that places would not be allocated on the basis of aptitude or ability.
- (e) Other children.
In the event that a tie-break is required in categories (b) to (e) above distance will be used. The School will use the LA's Geographic Information System, known as GIS, to identify and measure the distance from the home to the School. The distance is measured electronically from a point of the School (the same point for all applications) to a point of the home (including flats). The GIS undertakes all measures in exactly the same way for every applicant, to ensure consistency and fairness. If a further tie-break is required because two or more children are equidistant from the School random allocation will be used to decide who has highest priority for admission. This process will be independently verified.

As a school, we operate a waiting list for Nursery admission and parents can apply for his or her child's name to be placed on our Nursery list at any time by completing our Nursery Application form. Children are normally admitted to Nursery in the September after their third birthday, unless places are available in Nursery for children to start the term after their third birthday. Applications for places for September 2019 should be received by **12pm on Friday 29th March 2019**, at which point the Nursery admission list will be closed (any applications received after this are considered late applications). Places will not be allocated on a 'first come first serve basis'. The process of allocating

places will be begin on **Monday 1st April 2019** using the criteria outlined above. Any applications received after this date, will still be added to the list but will only be offered a place if applications have not exceeded the places available. We will then send out offer letters on **Monday 29th April 2018** to confirm the offer of a Nursery place and at this point parents will be able to select their preferred offer of attendance within the provision. Parents have two weeks to accept the offer of a Nursery place, however, session options will be allocated on a first come first serve basis.

If there are fewer applications than the number of places, we will continue to offer Nursery places until full. This may include offering places throughout the 2019-20 academic year to children who are eligible.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

People who wish to appeal against an admissions decision should request an appeal form from the School using the contact details on the School's website www.wynyardprimary.org.uk Information on the timetable for the appeals process will also be found on the School's website.

Admission Zone Map

