

## Wynyard Church of England Primary School Nursery Admissions Policy 2023

In September 2023, we will have 39 full-time equivalent places in Nursery. **Please note a place in our Nursery does not guarantee a place for your child in Reception.**

If there are more applications than places available, Nursery places will be allocated using the criteria set out below, in order:

- (a) Looked after children and previously looked after children. (A looked after child is a child who is (a) in the care of the local authority, or (b) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order).
- (b) Siblings of pupils attending the School. 'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half brother or sister, a step brother or sister, or other child living in the same household who, in any of these cases, will be living with them at the same address at the date of their entry to the School.
- (c) Children resident within the admission zone as shown on the admission zone map.
- (d) Children who have social or medical reasons for being admitted to the school which would, should the child not be admitted, cause him or her to be seriously disadvantaged or put their personal safety at risk. In all cases corroboration will be sought from independent sources such as a medical specialist who has had continued involvement over a period of time; a social worker; an attendance officer; or another professional. It should be noted that places would not be allocated on the basis of aptitude or ability.

(e) Other children.

In the event that a tie-break is required in categories (b) to (e) above distance will be used. The School will use the LA's Geographic Information System, known as GIS, to identify and measure the distance from the home to the School. The distance is measured electronically from a point of the School (the same point for all applications) to a point of the home (including flats). The GIS undertakes all measures in exactly the same way for every applicant, to ensure consistency and fairness. If a further tie-break is required because two or more children are equidistant from the School random allocation will be used to decide who has highest priority for admission. This process will be independently verified.

As a school, we operate a waiting list for Nursery admissions and parents can apply for his or her child's name to be placed on our Nursery list at any time by completing our Nursery Application form. Children are normally admitted to Nursery in the September after their third birthday, unless places are available in Nursery for children to start the term after their third birthday. Applications for places for September 2023 should be received by **12pm on Friday 17<sup>th</sup> March 2023**, at which point the Nursery admission list will be closed (any applications received after this are considered late applications). Places will not be allocated on a 'first come first serve basis'. The process of allocating places will begin on **Monday 20<sup>th</sup> March 2023** using the criteria outlined above. Any

applications received after this date, will still be added to the list but will only be offered a place if applications have not exceeded the places available. We will then send out offer emails on **Wednesday 19<sup>th</sup> April 2023** to confirm the offer of a Nursery place and, at this point, parents will be able to select their preferred offer of attendance within the provision. Parents have two weeks to accept the offer of a Nursery place, however, session options will be allocated on a first come first serve basis.

If there are fewer applications than the number of places, we will continue to offer Nursery places until full. This may include offering places throughout the 2023-24 academic year to children who are eligible.

## Appeals

Parents do not have a statutory right to appeal against the admission authority's refusal to award a place to their child. However, if you feel that the admissions criteria stated above has not been fairly applied to your child, then you may register a complaint using the normal complaints procedure.

People who wish to submit a complaint against an admissions decision should refer to the Complaints Policy, which is available from the School's website [www.wynyardprimary.org.uk](http://www.wynyardprimary.org.uk).

## **Admission Zone Map**

